

JAIL COMMITTEE MEETING
MINUTES
DECEMBER 18, 2018

Members present: Joel Tjelmeland (Chairman), Catie Sheehan (Vice-Chairman), Annette Fulgenzi, Tim Krell, & Rose Ruzic

Members absent: Tony DelGiorno, Tom Madonia, George Preckwinkle & Linda Douglas-Williams

Others present: Chief Cheryllynn Williams, Jail Superintendent Larry Beck, Tim Eggleston, Deputy Coroner Jim Allmon & Mary Carter (Secretary)

Chairman Tjelmeland called the meeting to order at 1201p. Tjelmeland requested a motion to approve the minutes of the December 4th meeting. ***Sheehan made a motion and Ruzic seconded. Motion carried (5-0)***

REPORTS:

Sheriff Campbell-no report

Chief Williams-no report

Superintendent Beck reported that the jail count is 369. Overtime numbers continue to trend down in comparison of last year. We had our Bureau of Prison inspection done yesterday. There were no issues. It's a 3 year inspection. We are interviewing for a Control Room Operator position right now. We have selected someone for the Correctional Officer position and they are going through the new hire process right now.

Coroner's Office – Allmon requested approval for Robinson to attend training in St. Louis. (see below)

New Business:

- Coroner's Office: Pre-Travel Approval for Deputy Coroner James M. Robinson to attend the Medicolegal Death Investigator Training in St. Louis, MO from 1/7-1/11, 2019 at a cost of \$961.00
Krell made a motion to approve & Fulgenzi seconded. Motion carried (5-0)

Tim Eggleston:

- MJ Kellner approval \$3,164.63 ***Sheehan made a motion to approve & Ruzic seconded. Motion carried (5-0)***
- Approval to Hire a Director of Support Services at an annual salary of \$59,002-82,604 effective 12/31/18. Previous employee will leave this position on 1/11/19. Eggleston is asking the committee for less than a 30 day lag because they need flexibility to hire a replacement. The replacement will not have a car to take home. We are currently down a position because we had an employee give notice yesterday. ***Krell made a motion to approve and Sheehan seconded. Motion carried (5-0)***
- Grant approval for the Distracted Driving Grant from the Illinois Department of Transportation.
Ruzic made a motion to approve & Sheehan seconded. Motion carried (5-0)

Chairman Tjelmeland requested a motion to approve the requisitions for the Sheriff & Coroner. ***Krell made a motion to approve and Fulgenzi seconded. Motion carried (5-0).***

Procurement Pre-Approvals

- **Purchase Order 2019-011-7454** wirelessUSA for radios & microphones for the jail at a total cost of \$20,700.00 This process is being spread over a 3 year period. All were over 10 years old. ***Krell made a motion to approve and Fulgenzi seconded. Motion carried (5-0).***

Chairman Tjelmeland requested a motion to approve the purchase reports for the Sheriff & Coroner. ***Ruzic made a motion to approve and Sheehan seconded. Motion carried (5-0).***

Old Business: none.

Ruzic made a motion to adjourn, seconded by Sheehan. Motion carried (5-0) and the meeting adjourned at 12:13pm.